

Education Risk Assessment

ED011 General Visit



Activity	RA Ref	Date
General Visit to Wildwood	ED011	15 / 08 / 2019

Hazard	Risk Pre-Controls			Persons at Risk	Controls	Risk Post-Controls		
	L	S	RF			L	S	RF
Child Protection and Safeguarding	2	4	8	Students Visitors	All Wildwood tutors DBS checked. All tutors experienced and familiar with the animals and park layout. Tutor to welcome group and introduce all Wildwood education staff involved to children, students and teachers. Teachers to bring sufficient accompanying adults to supervise groups of children properly All park staff, including tutors and shop staff, in radio contact in case of emergencies Lost Child Policy in place	1	4	4
Live Animals	4	5	20	Teacher / Team Leaders Students Visitors Wildwood Staff Volunteers	No visitor contact with animals Stand-off barriers to prevent visitor contact Warning notices at enclosures No feeding policy for visitors Feeding only by Wildwood Trust staff taking guided groups School groups invited to leave food bags behind for tours to avoid attracting animals	1	5	5

				Work Placement Students	<p>Trained first aiders on site and first aid equipment stored in all permanent buildings on site</p> <p>All park staff, including tutors and shop staff, in radio contact in case of emergencies</p> <p>Established animal escape procedure:</p> <ul style="list-style-type: none"> o head keeper to co-ordinate recapture o staff to clear public to safety during recapture o list of all visiting groups in shop/education diary <p>Adder bite emergency procedure in place:</p> <ul style="list-style-type: none"> o anaphylactic students to bring their epi-pens o advise students of risk of wild adders in woods on day o advise not to approach snakes but to call tutor o local hospital aware of captive adders 			
Disease	3	3	9	Teacher / Team Leaders Students Visitors Wildwood Staff Volunteers Work Placement Students	<p>No contact policy for visitors (risk of disease transmission to and from animals)</p> <p>Feeding only by Wildwood staff taking guided groups</p> <p>Animals used for education not normally handled or touched by members of the public</p> <p>Guided groups advised to wash hands with soap and hot water in public toilets after tour / activities before eating; also alcohol gel hand washing dispensers on café veranda and in education centre</p>	1	3	3
Insect Bites / Stings	4	5	20	Teacher / Team Leaders Students Visitors	<p>Advice given to students on keeping their distance from wood ant nests and stepping over wood ant trails to avoid ants' defensive responses</p> <p>Bee / wasp sting emergency procedure in place:</p>	2	5	10

				<p>Wildwood Staff</p> <p>Volunteers</p> <p>Work Placement Students</p> <ul style="list-style-type: none"> o groups warned to be alert o bee garden not included on usual tours o warning signs on approach to bee garden o first aiders trained to recognise anaphylactic shock o teachers to be aware of presence of bees <p>Highly allergic students to bring their own sting relief cream / epi-pen (Wildwood's first aiders are not qualified to administer any medication)</p> <p>Ecology students working in woodlands asked about allergic reactions during initial H&S introduction</p> <p>Bee hives behind glass panel and boundary fence, so contact unlikely</p> <p>Mosquitoes generally a seasonal problem from May to June – general advice on presence in woodland and need to bring own insect repellent / sting relief</p> <p>Trained first aiders on site and first aid equipment stored in all permanent buildings on site</p> <p>All park staff, including tutors and shop staff, in radio contact in case of emergencies</p>			
Sunstroke / heatstroke / heat exhaustion	4	4	16	<p>Teacher / Team Leaders</p> <p>Students</p> <p>Visitors</p> <p>Wildwood Staff</p> <p>Volunteers</p> <p>Work Placement Students</p> <p>Tree cover and shade extensive through spring to autumn</p> <p>Visitors are advised to wear sun hats, cover up bare skin and use sun cream</p>	2	4	8
Heavy Rain	3	1	3	<p>Teacher / Team Leaders</p> <p>Tree cover extensive through spring to autumn</p>	3	1	3

				Students Visitors Wildwood Staff Volunteers Work Placement Students	Hides, covered verandas and small buildings around park offer brief refuge during downpours Visitors are advised to bring rainproof clothing and suitable footwear Café veranda and outdoor classroom available for student picnics in wet weather; please remember to encourage children to clean up after themselves so the covered spaces can be enjoyed by all visitors.			
Ice and Frost	4	4	16	Teacher / Team Leaders Students Visitors Wildwood Staff Volunteers Work Placement Students	Ice and frost can cause slippery conditions underfoot Visitors are advised to bring warm clothing and suitable footwear	2	4	8
Extreme Weather Conditions (e.g. lightning, high wind, torrential rain)	1	5	5	Teacher / Team Leaders Students Visitors Wildwood Staff Volunteers Work Placement Students	Senior staff monitor weather conditions and make safety decisions accordingly. In high winds, certain parts of Wildwood may be closed to visitors e.g. Top Forest, Squirrel Walk-Through, etc	1	5	5
Trees	3	4	12	Teacher / Team Leaders Students Visitors Wildwood Staff	Paths checked daily for overhanging or fallen branches Staff advised to be alert and keep eyes open in strong winds in case of falling branches or trees Students are instructed not to climb trees or swing on branches	2	4	8

				Volunteers Work Placement Students	Woodland sites checked before use for overhanging or fallen branches and unstable trees In high winds, certain parts of Wildwood may be closed to visitors			
Uneven Surfaces	3	1	3	Teacher / Team Leaders Students Visitors Wildwood Staff Volunteers Work Placement Students	Exposed tree roots, stumps and growing trees present in pathways, so care is required Visitors are requested to keep to the marked paths Visitors advised to be alert to trip hazards Trained first aiders on site and first aid equipment stored in all permanent buildings on site Adult supervision required	2	1	2
Natural Paths	4	1	4	Teacher / Team Leaders Students Visitors Wildwood Staff Volunteers Work Placement Students	Exposed tree roots, stumps and growing trees present in pathways, so care is required Visitors are requested to keep to the marked paths Visitors advised to be alert to trip hazards Paths may become muddy and flooded after rain; suitable footwear (e.g. wellington boots) required Most stumps and tree roots eliminated from woodland paths but reasonable care required as pathways are natural, not concrete or tarmac Trained first aiders on site and first aid equipment stored in all permanent buildings on site Adult supervision required	2	1	2
Drainage Ditches	3	5	15	Teacher / Team Leaders Students Visitors Wildwood Staff	Typically dry in summer and wet in winter Care required on bridges in wet or frosty conditions Adult supervision required	2	5	10

				Volunteers Work Placement Students				
Open Water	3	5	15	Teacher / Team Leaders Students Visitors Wildwood Staff Volunteers Work Placement Students	Stand-off barriers to prevent public contact Warning signs in place Adult supervision required	1	5	5
Nettles and Brambles	4	1	4	Teacher / Team Leaders Students Visitors Wildwood Staff Volunteers Work Placement Students	Regular cutting back carried out on paths and path edges	2	1	2
Electric fencing (inside some enclosures)	4	2	8	Teacher / Team Leaders Students Visitors Wildwood Staff Volunteers Work Placement Students	Stand-off barriers to prevent public contact Warning signs in place Adult supervision required	1	2	2

Elevated walkways / viewing platforms	3	5	15	Teacher / Team Leaders Students Visitors Wildwood Staff Volunteers Work Placement Students	Elevated platforms have high solid wooden barriers to prevent falls Platforms checked daily for fallen branches or twigs Platform slippery when wet or icy. Visitors are advised to wear suitable footwear In extreme weather, elevated sections may be closed for safety Adult supervision required	1	5	5
Cables and Hoses	4	3	12	Teacher / Team Leaders Students Visitors Wildwood Staff Volunteers Work Placement Students	Electrical cables and hoses laid across paths to be covered with safety matting Cables and hoses to be removed as soon as finished with	1	3	3
Playground Equipment	4	4	16	Teacher / Team Leaders Students Visitors	Teacher / group leader supervision required at all times Equipment checked daily Deep wood bark play surface Some equipment unsuitable for very young children, but designated under-fives play area is separately fenced and delineated by signs Care required in wet weather as wooden ramps and surfaces may be slippery Zip slide requires continuous adult supervision and only one person permitted to use it at a time Crenellated castle topping on fencing to prevent falls	2	4	8

					Playground gates are closed at park closing; staff will check playground is empty before closing but teachers / group leaders must also account for all members of their party			
Dropslide	4	2	8	Teacher / Team Leaders Students Visitors	Teacher / group leader supervision required at all times, to control behaviour and prevent panic Only open when managed by Wildwood staff Handrails, advisory signs and overhead padding provided Alternative exit into main fort provided Avoid friction burns by covering up bare skin by wearing long trousers, socks and sleeved T-shirts, plus tucking in T-shirts at the back Shoes must be removed while on dropslide, shoe storage areas provided Impact cushions provided at slide end Correct entrance to drop slide signposted No entry signs to deter incomers Directional exit signs from slide Any dropped articles will follow person to slide end Long covered walkway from endpoint back to entrance Ledge to stop observers overhanging slide	2	2	4
Bear Bridge	3	3	9	Teacher / Team Leaders Students Visitors Wildwood Staff Volunteers Work Placement Students	Teacher / group leader supervision required at all times, to control behaviour and prevent panic Only open when managed by Wildwood staff Handrails, advisory signs and overhead padding provided Fully enclosed Central 'rest unit' Platforms checked daily for fallen branches or twigs	2	3	6

					Platform slippery when wet or icy. Visitors are advised to wear suitable footwear In extreme weather, Bear Bridge may be closed for safety Bear Bridge closed over winter			
Fire	2	5	10	Teacher / Team Leaders Students Visitors Wildwood Staff Volunteers Work Placement Students	No smoking policy for staff Visitor smoking only allowed in designated areas Fire procedure in place: o established fire assembly points at park gates o keepers trained as fire marshals to clear park o all other staff to assist o list of all visiting groups kept in shop/education diary	1	5	5

Name of Assessor: Langan Turner

Date of Next Review: November 2019